



**NEW ZEALAND  
OCCUPATIONAL  
HYGIENE SOCIETY**

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NEW ZEALAND**

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**Meeting Minutes  
27<sup>th</sup> October 2011**

### Opening

The regular meeting of the NZOHS was called to order at 4:30pm on 27<sup>th</sup> October at Wellington Town Hall, chaired by Philippa Gibson.

### Present

Philippa Gibson (President), Derek Miller (Vice President), Laura Sands (Secretary), Ian Laird, Bob Mumford, Mike Gray, Elizabeth Harwood, Janet Bridget Jennings, Mozaam Suzanne Broadbent, Birgit Rahm, Lani Patchett, Stuart Keer-Keer, Frank MacDonald.

### Apologies

Quenton Dowdell, Ian Murgatroyd, Robyn McNaught, Garry Trotman, Carol Mcsweeney, Rob Murray

### Meeting agenda

1. Accept previous minutes
2. Ratify officers
3. Website update
4. AIOH affiliation
5. Workplace Health and Safety Strategy National Action Agenda 2011-13
6. BOHS
7. Review of membership structure
8. Mentoring
9. NZOHS talk to students
10. Membership fees

1. Minutes of the previous meeting were accepted by the society PG/SB

2. The officers voted in at the previous AGM were ratified by the members LS/SB

These are;

Philippa Gibson – President

Derek Miller – Vice President

Laura Sands – Secretary

John Wallaart – Treasurer

Committee Members – Rob Murray, Garry Trotman, Ian Bartlett, Suzanne Broadbent, Ian Laird.

3. Rob has been slowly adding and updating information to the website – The home page was printed off and shown around the members. Any suggestions please email or call Rob.

4. Discussion was had around the advantages of affiliating with the AIOH. These included the size of membership, the structure of membership and administration and qualification systems that are in place. It was mutually agreed that the NZOHS want to keep their independence - have an affiliation but not be another chapter of the AIOH. Pip and Laura are meeting with Gary Ryder the current president in early December to discuss options, how other smaller affiliations have worked in the past etc.

This led on to a discussion about the goals of the NZOHS including competency, training, qualifications, objectives etc. discussion was had regarding no current training in Occ hygiene within New Zealand. It was agreed upon that the current constitution needs to be located and reviewed.

#### **Pip and Laura are to action this.**

Much discussion was had regarding the global training that the IOHA started. Derek and the air force are currently utilizing these papers however they aren't accredited training providers. Ian Laird commented that is something that Massey may be able to take on as a professional continuing education programme. His concern is where they would fit into the current NZQA system. These are free to download and work through.

#### **Ian to look into and get back to the society.**

5. Pip introduced the draft versions of two documents that are to be released soon published by the DoL.

Two documents of interest to members will be the:

Workplace Health and Safety Strategy for NZ – Occupational Health Action Plan 2011-13.

<http://www.dol.govt.nz/consultation/occ-health-action-plan/> This plan was drafted in response to the 2009 review of the *Workplace Health and Safety Strategy for New Zealand to 2015* which identified the need for a stronger focus on occupational health as a priority issue. The department is seeking feedback until 5pm on Friday 18 November 2011 on the plan. Two key things of note are: 3.5 Professionalising the occupational hygiene sector and 3.8 the 2012-13 Harm Reduction project on exposures to occupational health hazards. Please see the website to review the plan.

The Workplace Health and Safety Strategy for New Zealand to 2015 lists developing capability' as one of its action areas. This includes '*strengthening the competency framework for health and safety professionals, and developing a code of ethics for health and safety professionals*'. The NZOHS is looking at the IOHA ethics guidelines to consider applying them to our society, and the work we are doing around training, mentoring and affiliations work sin with the strategy.

<http://www.dol.govt.nz/whss/action-agenda/index.asp>

A submission is to be forwarded from NZOHS welcoming these new policies. Please send any responses through to Derek regarding this.

**Derek to action this.**

6. Derek spoke of the ability to access the oxford journals via membership to the NZOHS for an additional fee to BOHS.

7. Pip had a spreadsheet comparing the current membership structures of the AIOH, BOHS and NZOHS. It was agreed upon by those at the meeting that the AIOH structure will be followed by the NZOHS. See attachment.

8. Pip has offered to be a mentor for anyone that is thinking of doing their CIH.

9. Ian Laird talked about the current Health and Safety papers through Massey introduce Occ hygiene to the students. Both the NZOHS and BOHS are also talked about with these students.

10. Membership fees were discussed. It is recognised within the society that not much has happened in the past four odd years however, there is a new committee with a new ideas and direction that wants things to happen.

It was agreed upon that membership will be \$60 for the 2011/12 year and John Wallaart will send out invoices to current members via email.

**John Wallaart to action.**

The meeting closed at 6pm. The next NZOHS meeting will be held in the DoL offices, Queen Street, Auckland in Jan/Feb. Time and date will be forwarded closer to the time.

**Minutes submitted by: Laura Sands**